

## **Herne Hill Neighbourhood Forum and Area Application**

July 2017

### **Comprising:**

- Application form for area and forum designation
- Appendix 1 – Map of area boundary applied for
- Appendix 2 – Constitution of the Herne Hill Forum
- Appendix 3 – Herne Hill Neighbourhood Plan Technical Evidence supporting boundary
- Appendix 4 – Herne Hill Neighbourhood census profile and the HHF committee profile
  - Appendix 4.1 – Herne Hill Forum contact details (redacted version)
  - Appendix 4.2 – Email correspondence with elected members across the 3 wards in the Area to verify Forum membership intentions with respect to Neighbourhood Planning
- Copy of email addressing remaining questions required in LB Southwark's neighbourhood forum and area application forums (redacted version)

## Application form for a Neighbourhood Forum Designation and Area Designation

Please complete this form with the information that Lambeth and Southwark Councils requires for an application for a neighbourhood area.

Name of Neighbourhood Forum .....Herne Hill Forum.....

Chair of Herne Hill Forum .....Yan Hawkins (Acting Chair).....

Contact details for Herne Hill Forum ...The Secretary, George Hornby, 36, Carver Road, Herne Hill, London, SE24 9LT.

### **A Statement regarding designation of the neighbourhood Forum** (The neighbourhood Planning (General) Regulations 2012, Part 3 Regulation 8)

The Herne Hill Forum (the applicant) meets the conditions set out in 61F(5) of the 1990 Town and Planning Act as follows:  
*References in brackets refer to the relevant sections of the Herne Hill Forum Constitution (see Appendix 2)*

- (1) It was established for the express purpose of furthering the social, economic and environmental well-being of the Herne Hill Area (Section 2.1)
- (2) membership of The Forum is open to (Section 3.1)
  - (i) individuals who live in the Herne Hill neighbourhood area,
  - (ii) individuals who work in the Herne Hill neighbourhood area (whether for businesses carried on there or otherwise), and
  - (iii) individuals who are elected members of Lambeth or Southwark Borough councils which cover the Herne Hill neighbourhood area.
- (3) The Forum has at least 21 individual members each of whom – (i) lives in the neighbourhood area concerned, or (ii) works there (whether for a business carried on there or otherwise) – at time of writing there are 19 (nineteen) members who live in the area concerned and 2 (two) who work there (as detailed in Appendix 4, page 4)
- (4) it has a written constitution – see Appendix 2

	<b>Question</b>	<b>Neighbourhood Forum Response</b>	<b>Council officer comment</b>
1	How have you considered different routes to achieving your ambitions for your neighbourhood?	The Forum produced a vision for the area 4 years ago but it did not adequately address the aims of the 2011 Localism Act. We have successfully applied for funding and worked with the local authority on issues such as s106 funding to secure local improvements but the NP route will be more helpful in guiding future development of the area	
2	What are the opportunities and benefits of producing a Neighbourhood Plan for your area?	It will enable us to identify small sites which might be suitable for development, promote green issues, local employment, traffic management and local design. It will help us strengthen local engagement in the planning process and improve community links across two boroughs.	
3	Is there already a Neighbourhood Plan for this area?	NO	
4	How does this plan relate to boundaries of other neighbourhood areas?  How does your proposal relate and effect other existing Neighbourhood Forums in the surrounding area? Does it support or conflict with their policies? If so how?	The only designated Neighbourhood Forum/Area around the area currently of Herne Hill is 'Tulse Hill', which is solely within the Borough of Lambeth. We have reached out to those Forums that exist and are active even if they are not designated Forums. We have had discussions with groups and forums representing Norwood, Brixton, Tulse Hill, Dulwich, SE5 (Camberwell), Loughborough Junction, other discrete areas and with groups representing Brockwell Park, with Lambeth and Southwark officers and members and also with a wide range of	

		<p>residents' groups in the area. The plan and our proposed boundaries therefore relate closely to some adjacent NP areas, and have been proposed as a direct result of extensive consultation over the past year. Areas within and to the north and east of our proposed area are not currently proposing neighbourhood plans but have been involved in discussions about boundaries, some inconclusive. No Neighbouring Forums have yet to bring forward a Plan and therefore policies for consideration.</p>	
5	<p>What is the neighbourhood area to which the Neighbourhood Plan will relate? Map and text please.</p>	<p>The proposed boundary is shown on map ref appendix 1. Starting at the most north easterly point, the junction of Denmark Hill and Champion Park, the boundary, going clockwise, goes up Denmark Hill and then turns south east along Sunray Avenue to include the Sunray Gardens estate, (the conservation area) . It includes Bessemer Grange school, Charter school and goes along the back of properties in Red Post Hill to N Dulwich station. The boundary then goes s-w along the railway, and includes the site of the velodrome. The boundary then goes south west along Giant Arches Road, until the back of houses with Croxted Road, south to the junction with Turney Road, south and southwest again to include houses in Turney Road opposite Rosendale school. From there across Rosendale Road to include the Lairdale estate, north west along the railway to turn south west to include the former milk depot at 279 Rosendale Road. It then turns south west along Norwood Road to no 249.</p>	

		<p>Then west to include both sides of Trinity Rise and Brockwell Park Gardens. Then north east all the way along the park boundary to include the first houses in Brixton Water Lane up to the park entrance. Then along a short length of Dalberg Road and down the middle of Barnwell Road to Railton Road, crossing there to include Mayall Road by going along the railway s-e to Shakespeare Road to include the depot site, where the boundary turns north along the railway, turning east before Loughborough Junction and not including the railway arches+forecourts, along the railway back to the junction with Denmark Hill.</p>	
6	<p>What are the alternative boundaries that you have considered and why did you chose the boundary proposed?</p>	<p>We developed the boundary through an iterative process of local surveys on the ground and via a web survey of where people felt they lived, as well as through successive meetings and negotiations with a range of local groups and community organisations, council officers, and ward members. Our original boundary included Brockwell Park which is designated Metropolitan Open Land and other areas now felt to be part of Dulwich, and Camberwell. We have adjusted our draft boundary significantly as we have gone along to incorporate many rounds of feedback, and have reached compromises with neighbouring groups that go some way towards meeting both their and our priorities. We recognize that the northern boundary includes a large part of the LJAG master plan area and we felt this is justified for two reasons. Firstly,</p>	

		<p>we carried out additional survey work in the autumn of 2016 in those streets closest to Loughborough Junction and the evidence supported residents feeling a sense of 'belonging' in Herne Hill – this survey was recognised by the Milkwood Road Resident's Association which covers 4 streets within the LJAG Master Plan. These results were shared with LJAG but they have not been prepared to reconsider their objection. Secondly, LJAG is not proposing to prepare a neighbourhood plan: we recognize the efforts that they, the Council and appointed consultants have put into the master plan process but a NP will have a statutory status whereas the master plan is advisory. We have told LJAG that the content of the masterplan where it conforms with the objectives of the HH NP can be included within the NP and we feel this will be to the longer term benefit of the area.</p> <p>With regard to the boundary with Brixton the boundary coincides with the ward boundary. Contact from a representative of the Brixton Society and Brixton Forum suggested that there is some overlap between Brixton with our boundary in the Barnwell/Railton/Mayall Roads area but we have received no formal response requesting a proposal from Brixton. We feel that because of the ward boundary and engagement activity with these streets by the Forum historically a preference for inclusion in Herne Hill can be justified.</p>	
7	What are the physical	We started by looking at the SE24 area and ward	

	<p>characteristics, planning and any other reasons that you considered for choosing the boundary?</p>	<p>boundaries but as these did not seem to accurately represent the perception of where it was felt Herne Hill was, we decided to carry out as extensive a consultation exercise with local residents and businesses as resources allowed. Some boundaries fall naturally along roads and railway lines which act as a barrier to communities. Elsewhere the boundary has developed following discussions with neighbouring forums and other groups. We have taken care to ensure boundaries do not separate properties from their gardens and go down the middle of roads where appropriate and that the characteristics of the residential buildings are of a consistent scale and style.</p> <p>The area encompasses more than 16,000 residential addresses (census 2011) and over 200 businesses, mainly in the centre of Herne Hill and 2 industrial estates along Milkwood Rd.</p> <p>The boundary surrounds the Town Centre of Herne Hill as well as the Hill itself and therefore spans both the London Borough of Southwark and Lambeth whose boundary runs through the middle of both the Town Centre and the Hill.</p>	
8	<p>Have you consulted a range of local people, partners, businesses, community groups, residents, councillors and other stakeholders to assess levels of interest? What did they say? Where did they</p>	<p>To determine levels of interest and explore Area and therefore applicability of Forum definition we developed a neutral survey throughout a year long consultation exercise asking people which neighbourhood they felt they lived in and recorded their postcode. This is per a recommended approach in the Locality "Neighbourhood Plans</p>	

	<p>think the boundary should be?  How did they relate to the proposed neighbourhood?  How many did you consult?  What were the demographics?</p>	<p>Roadmap Guide”. This has provided us with a wealth of data which we have used in our discussion with local groups to further refine our proposals. We set up a neighbourhood plan mapping page on the Herne Hill Forum website and publicised this through the Herne Hill e-newsletter which is sent to 6,700 people. This had been supplemented by face to face survey work with wide ranging discussions with many local residents and tenants groups, and with individuals using street corner surveys, web surveys, and web discussion forums, successive newsletter posts, including 200 local businesses, and regular liaison and discussion with all of our local councillors. In total, we have received 620 responses to our question ‘which neighbourhood do you feel you live in’, via many different channels. Over 50% of respondents expressed an interest in being involved in future process when asked.</p> <p>By using a mix of different approaches, ranging from standing in the Sunday market, to surveying people coming out of schools, to walking the local shopping district with a clip board, we managed to capture responses from a wide demographic range, and to engage with people who were not previously known to the Forum.</p> <p>We uploaded each of these survey responses to our interactive map as a ‘pin’ – which we set to show whether people did or did not feel that they lived in</p>	
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		<p>Herne Hill. We used this process to help develop our iterative map draft boundary, which we then took out and tested through successive meetings and more survey work. The resulting evidence is shown on map ref appendix 3.</p> <p>In addition to this work, we held a launch event for the Neighbourhood Plan consultation process on 27 January 2016, which was attended by 150 people. This enabled us to spend a full evening consulting on ideas, aspirations, and priorities for local planning, and to recruit a whole new task force of volunteers to take this work forward.</p> <p>All councillors from Thurlow Park Ward, Herne Hill Ward and Village Ward played an active role in Neighbourhood Planning meetings and the consultation on the formation of the plan process. In Herne Hill ward Councillor Dickson worked closely with groups of residents on the proposal as Councillor Deckers-Dowber did in Thurlow Park ward and Jane Lyons in Village Ward. Councillor Cowell worked with the Norwood and Tulse Hill Forums, coordinating issues between the different groups and all other Councillors helped in shaping the project.</p> <p>The demographics of the proposed area are assessed in Appendix 4.</p>	
9	How have you resolved conflict	There were issues at first with the boundaries with	

	<p>with other groups who have issues with your proposal?</p>	<p>Norwood and Tulse Hill forums and with groups representing Loughborough Junction and Brockwell Park, and we have met with Loughborough Junction Action Group, Milkwood Road Residents Association, SE5 Forum, and Brockwell Park Community Partners, Rise and Gardens Residents Association, residents of the Lower Peabody estate, and representatives of the Herne Hill velodrome, and other groups representing Ruskin Park and roads in SE5 between Ruskin Park and Denmark Hill (FoRP and RoTHRA). As far as Southwark is concerned, we have discussed boundary issues with the Dulwich Society and other groups in the Dulwich area and taken advice from officers about inclusion of the Champion Hill estate and believe the proposed boundary is now robust on the basis of gathered evidence. Burbage and Turney Rd. RA carried out additional survey work (Apr. 17) which we have accepted as justification for not including a section of Burbage Rd. in the Plan. With the agreement of LJAG, SE5 Forum, FoRP, Milkwood Rd. RA and Ruskin on the Hill RA (RoTHRA) we conducted additional survey work north of Lowden Rd. and NE of Herne Hill Rd. inclusive. This evidence indicates an overlap between what is thought of as Herne Hill and Loughborough Junction. This additional survey work also indicated strong support for green space and supports our proposal to include Ruskin Park within the Plan, noting that the Camberwell Forum do not currently</p>	
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	<p>plan to develop a Neighbourhood Plan. We recognise that LJAG do not agree with our proposed boundary but as explained above we feel it can be justified. Wherever a conflict has arisen, we have endeavoured to meet in person to agree the best way forward together and arrived at a compromise that represents the best solution for both parties. This has been supported and guided by planning officers from both Councils, as well as by local councillors.</p> <p>With regard to specific sites or areas which might still be an issue with our neighbours, we feel the Velodrome should be included in Herne Hill, not just because of its name and its iconic status as a Herne Hill asset but also because its inclusion will fit in well with what we expect to be one of the key aims of our plan, namely to encourage cycling and community engagement. The velodrome trust has indicated that they wish to be in the Herne Hill NP area</p> <p>We are aware of the current proposals for a masterplan for the LJAG area but as it is not certain if there will be a Neighbourhood Plan in the future for those areas we have included in our proposed boundary those streets which from our survey work seem to feel they are in Herne Hill. We can commit to accepting the final results of the masterplan for Loughborough Junction as far as they affect areas within whatever the final boundary there is agreed, subject to such proposals according with the overall</p>	
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		aims of the Herne Hill neighbourhood plan.	
10	What did your review of existing local policy to identify how well it covers community concerns and aspirations find?	There seemed to be insufficient local detail about issues such as traffic, local design and green issues, and no identification of small opportunity sites. A few small sites have since been included in the consultation version of the New Southwark Plan but the detail is limited.	
11	What are the resource implications (time and money) of producing a Neighbourhood Plan? How will you provide them?	<p>Following an EGM held on January 27<sup>th</sup> 2016 to agree changes to the constitution, we received many offers of assistance and have since set up 3 working groups to look at particular aspects of the process as well as a regular group to look at submission progress and wide matters. All of this resource is being offered on a volunteer basis and so is resource neutral. We are confident that the majority of the work going forwards will be undertaken with volunteer resource as our main asset, and this is based on the high levels of community engagement and volunteering that define the Herne Hill community.</p> <p>There is a wide range of technical and professional expertise from those now involved as volunteers.</p> <p>To oversee this work and ensure continuity of delivery to date, we have contracted in project management support. Thus far, we have received a grant of £5,850 from Locality. This has been</p>	

		<p>invested in project management over the past 12 months In addition to this, we have received support in kind from Aecom, via the DCLG programme. We are now at the end of these resources, and will be applying for the next phase of available funding and support to sustain this over-arching resource platform.</p>	
12	<p>Who are the 21 members of your neighbourhood forum? Do you have a resident, business and ward member on the forum? How is this group representative of the demographics of the proposed area?</p>	<p>The list of our 21 members is attached as Appendix 4.</p> <p>The Committee is drawn from different places in the Herne Hill neighbourhood area (the “Area”) and from different sections of the community in the Area.</p> <p>The Committee members:</p> <ul style="list-style-type: none"> <li>• Geographically live throughout the Area across both the Lambeth and Southwark side</li> <li>• Range from long standing residents of 40 years and more, some with families who have been here much longer, to those who have arrived very recently.</li> <li>• Include long standing community activists with over 20 years track record and well connected as a result through to those who are new to community engagement locally and bring fresh and different perspectives as well as new connections and networks</li> </ul>	

		<ul style="list-style-type: none"> <li>• Bring experience and ideas to the Herne Hill Forum and neighbourhood from all over the UK and abroad.</li> <li>• Are actively involved in a very large number of community, neighbourhood and resident groups through their work specialities, living location, interests, experience, families, children, friends and their beliefs. For instance, we have been working closely with residents of local estates on a variety of community initiatives, and these existing relationships have enabled residents to feed their views into our initial consultation process for the plan</li> <li>• Include local business owners and have active engagement with local businesses both large and small through several working groups and communication tools facilitated by the Forum</li> <li>• Actively engage with younger people as parents but also through HH Forum activities working with primary level (for example our market square greening project) and secondary level students (for example sixth formers undertook some of the survey and initial consultation work for the proposed plan).</li> </ul> <p>In addition to the Committee members themselves</p>	
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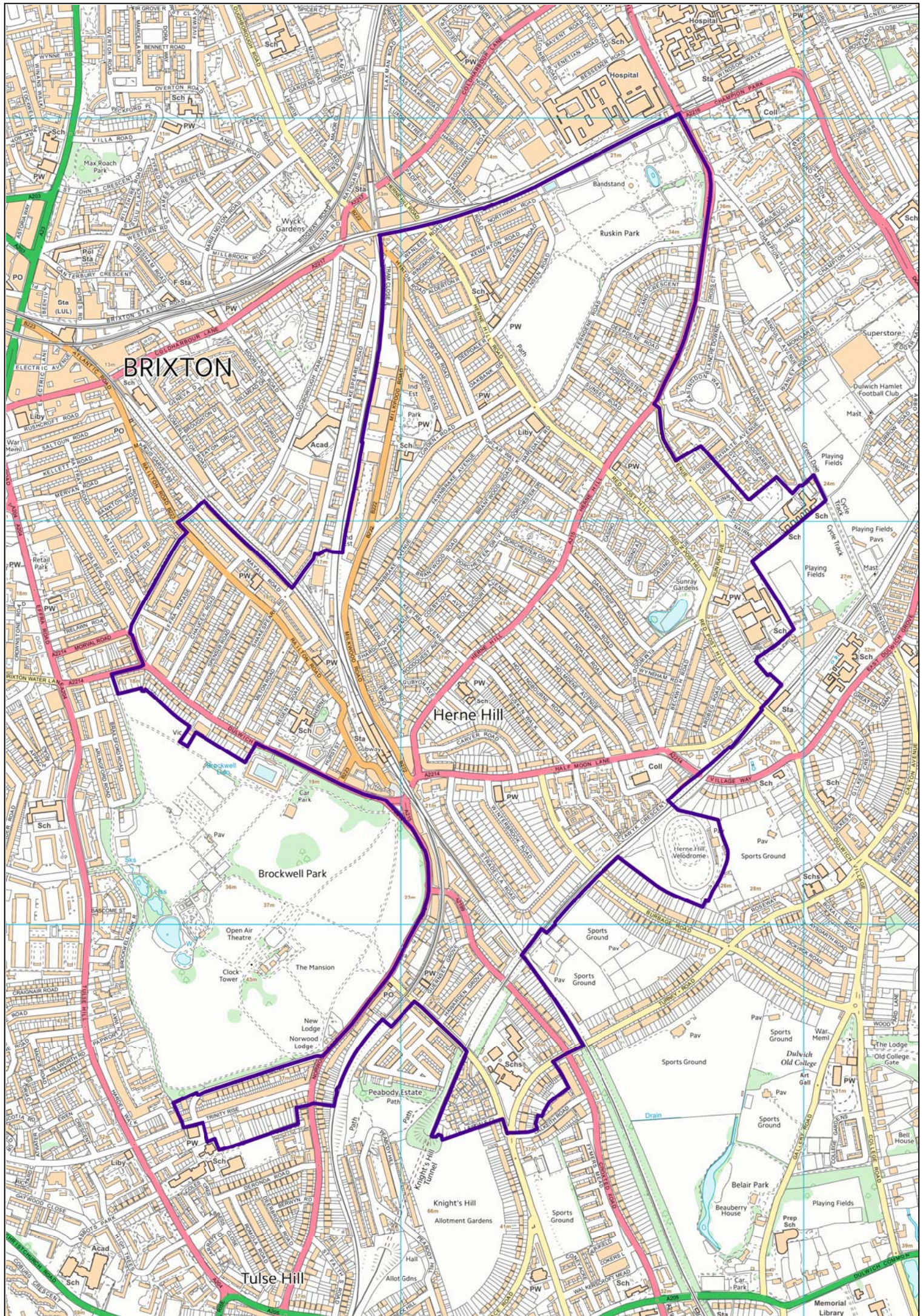
		<p>we have a core group of associates and regular volunteers who strengthen our local links.</p> <p>We amended the Constitution to make it possible for Councillors to become members of the Forum in Jan. 2016. There have been 2 Committee elections to which all Councillors were invited since then. Although no Councillors have joined the Forum at least one Councillor from each of the three ward areas within the proposed plan area regularly attend our plan meetings (as membership of the Neighbourhood Planning Working Group) and are integral to our neighbourhood planning work. See further statement about Councillors in section 8 above.</p> <p>We believe we have made reasonable attempts to secure membership of the Forum this way, and when asked, all Councillors across the 3 wards (with the exception of Cllr Kirby, Southwark and Cllr Holborn, Lambeth who did not respond) responded in agreement to the following statement:</p> <p>“Herne Hill Forum established a sub-committee entitled the Neighbourhood Planning Working Group on the basis that its sole function was to develop the Neighbourhood Plan for Herne Hill. Councillors from each of the three wards which make up the Herne Hill area were invited to join and individuals from within these three wards regularly participated and contributed to this Group. (Full records of attendance of councillors at these meetings can be</p>	
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		<p>made available through minutes of the Group). Our understanding as councillors was that this was a suitable and satisfactory level of engagement for the Neighbourhood Plan and therefore becoming a member of the Herne Hill Forum for the purpose of Neighbourhood Planning was not necessary at this time.”</p> <p>From a census profile perspective the table in Appendix 4 shows the diversity of our committee and how in many respects the committee group mirrors the profile of the neighbourhood, be this in terms of:</p> <ul style="list-style-type: none"> <li>• Gender - a female 43% and male 57% split</li> <li>• Ethnicity - a mix of White (85%) and Black African/Caribbean/Black British (15%)</li> <li>• Age - ranging from 30 through to 76</li> <li>• Country of birth - with most (62%) but not all born in the UK</li> <li>• Household types - most (76%) live in households with children; live in their own home (60%) and have English as their main household language (90%)</li> <li>• Health – 50% say their health is good with 35% saying health issues impact on their day to day activities.</li> <li>• Economically – most Committee members are either employed, self-employed or retired.</li> </ul>	
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13	How does your neighbourhood forum reflect the needs of the people in the local area ensuring equal opportunities for all	The Forum is open to any one in the Area and has been active in and around the Area for over 15 years. The diversity of membership (see above statement) and their links into a wide range of community groups and organisations across the Area facilitates engagement with and recognition of community needs on an on-going basis. We are developing a communications platform pursuant to both non-digital and digital communications as this reflects the communication demographic of the Area. This includes a central market stall to facilitate community participation in the Neighbourhood Plan – this facility is open to all community groups to use for their individual engagement purposes as much as those of the Forum.	
14	Please enclose your constitution. We would recommend that this should meet the standards set out by the charity commission. This is required for us to make a decision on whether the group could operate as a Neighbourhood Forum.	This is attached as Appendix 2.	

NB This application form is based on the DCLG Good practice guidance prepared by Locality <http://locality.org.uk/wp-content/uploads/Roadmap-worksheets.pdf>



# **CONSTITUTION OF THE HERNE HILL FORUM**

*(As agreed at an Extraordinary General Meeting (EGM) held on January 27th 2016.*

## **1. NAME**

The name of the organisation shall be **THE HERNE HILL FORUM**.

## **2. PURPOSE**

2.1 The Herne Hill Forum has been created for the express purpose of furthering the social economic and environmental well being of Herne Hill, to include individuals living or wanting to live in the area, together with registered businesses and other organisations in an area defined but not limited to the Herne Hill neighbourhood.

2.2 The Forum aims to give a voice to the residents and businesses of Herne Hill and to reflect their aspirations and concerns, to promote Herne Hill and, in collaboration with the Boroughs of Lambeth and Southwark and with other relevant organisations and individuals, to work to sustain and improve the area's economy and environment and the quality of life and amenity of its residents, businesses and visitors.

2.3 The Forum will seek to achieve this purpose by

- Actively encouraging all members to participate in the activities of the Forum
- Providing a forum for discussion of issues that may affect the area and for generating ideas and proposals to enhance the area
- Preparing a Neighbourhood Plan which will set out the policies of the Forum and any development sites for the area taking into account the need to balance the different concerns of those who live and work in the area, the planning context and the support resources available
- Improving and supporting cross boundary planning and processes in the area
- Supporting and developing projects and other activities that are of benefit to the area
- Proposing priorities for the Community Infrastructure Levy Pot spend and agreeing this with the lead council
- Encouraging monitoring and contributing to the implementation of the neighbourhood plan.

## **3. MEMBERSHIP**

3.1 Membership of the Herne Hill Forum shall be open to any individual who lives works or carries out business in Herne Hill and to any local representative group, organisation and business with an interest in Herne Hill, including ward councillors representing any part of the area and with a commitment to furthering the Forum's objectives.

3.2 The Forum will encourage as wide a representation of the local community as possible to represent as far as is realistic the range of voluntary groups and business in the area. It will actively seek individual membership to represent the social and ethnic makeup of the area.

3.3 Only those person or groups who have previously indicated their willingness to be included on the Forum's email list and thereby having registered their details with the Forum will be entitled to vote at an AGM or EGM.

#### **4. MEETINGS**

1. Forum AGMs, EGMs and public meetings shall be open to anyone to attend.
2. An Annual General Meeting (AGM) shall be held in or about March of each year to receive the Forum Committee's report and accounts and to elect Officers.
3. The committee shall decide when other public meetings of the forum shall be held but the general aim is to hold at least 3 public meetings each year in addition to the AGM and any EGM.
4. A quorum for a meeting of the Forum where a vote is taken shall be 20 members.
5. The Committee shall publicise the date of the AGM and all general Forum meetings at least fourteen days before each meeting.
6. Where a motion is to be put to a meeting of the Forum, copies of that motion shall be notified to members at least 14 days before that meeting

#### **5. OFFICERS**

1. The Officers of the Forum shall be: Chair, Vice Chair, Secretary, and Treasurer.
2. Nominations for electing Officers, supported by a seconder and with the prior consent of the nominee, shall be made to the Secretary in writing (which includes by email) before the AGM.
3. Nominees for election as Officers shall declare at the AGM at which their election is to be considered any financial or professional interest likely to be of concern to the Forum and its members
4. Officers shall relinquish their office every year and shall be eligible for re-election at the AGM.

#### **6. FORUM COMMITTEE**

1. The Committee shall comprise the Officers of the Forum, plus up to 20 additional members, who may be a combination of individual members and representatives of other local organisations, such organizations to be agreed by the Committee.
2. The Committee shall be responsible for managing and administering the Forum.
3. Nominations for additional members shall be made at each AGM. Each additional member shall stand down before the AGM, but may seek re-nomination.
4. The Committee may fill any vacancies occurring amongst its members during the year and additional members may be co-opted at any time.
5. The committee shall hold at least 8 meetings a year.
6. One third of the Committee's members shall constitute a quorum.
7. The Chair shall not have a vote, except that in the event of an equality of votes cast at a Committee meeting, the Chair shall have a casting vote.
8. Where it would help further its objectives, the Committee may seek the Forum's membership of other organisations and nominate individual members to represent the Forum in such organisations.

#### **7. SUB-COMMITTEES**

The Committee may set up sub-committees or other groups for specific purposes as deemed necessary. The Committee shall appoint a Chair and a Secretary of each sub-committee or group. All actions and proceedings of each sub-committee or group shall be reported to and be confirmed by the Committee as soon as possible. Officers, who shall have the right to attend ex-officio, shall be advised in advance of the dates, venues and agendas of all sub-committee meetings. Members of the Committee may be members of any sub-committee. Membership of a sub-committee shall be no bar to appointment to the

Committee. Sub-committees shall be subordinate to and may be regulated or dissolved by the Committee.

#### **8. AREA OF INTEREST**

The area of interest for the Forum is primarily the SE24 postal district but shall also include other adjacent areas considered to be part of Herne Hill but the area of interest shall not necessarily be restricted to these areas, For the purposes of any future neighbourhood plan, this boundary is shown on plan appendix 1. The forum reserves the right to review the boundary of its area of interest from time to time and suggest amendments.

#### **9. DECLARATION OF INTEREST**

Every member of the Committee or any sub-committee who is present and who has any direct or indirect financial or professional interest in any item discussed shall declare such interest. He/she shall not discuss any such item (except by invitation of the Chair) or vote thereon.

#### **10. FUNDING AND EXPENDITURE**

1. The Committee may raise funds and apply for and receive grants, subscriptions and donations; and open and operate bank accounts in the name of the Forum.
2. The Committee shall, out of the Forum's funds, pay all proper administrative and management expenses. After paying these expenses, the remaining funds shall be applied by the Committee to further the Forum's objectives.

#### **11. AMENDMENTS**

This Constitution may be altered by a resolution passed by not less than two thirds of the members present and voting at an AGM or EGM. The notice of any such meeting must include notice of the resolution, setting out the terms of the alteration proposed.

#### **12. NOTICES**

Any notice required under these rules shall be deemed to be given if left at or sent by prepaid post, by Email or by text message to the address of that member last notified to the Secretary.

#### **13. WINDING UP**

The Forum may be dissolved by a two thirds majority of members voting at an AGM or EGM. If a motion for the Forum's dissolution is to be proposed, specific reference shall be made to this motion when giving notice of the meeting. In the event of dissolution, the Forum's available funds shall be transferred to one or more organisations having similar objectives, to be chosen by the Committee. On dissolution the Forum's minute books and other records shall be deposited with Lambeth Archives.

## **Appendix 3**

### **Herne Hill Neighbourhood Plan Technical Evidence supporting boundary**

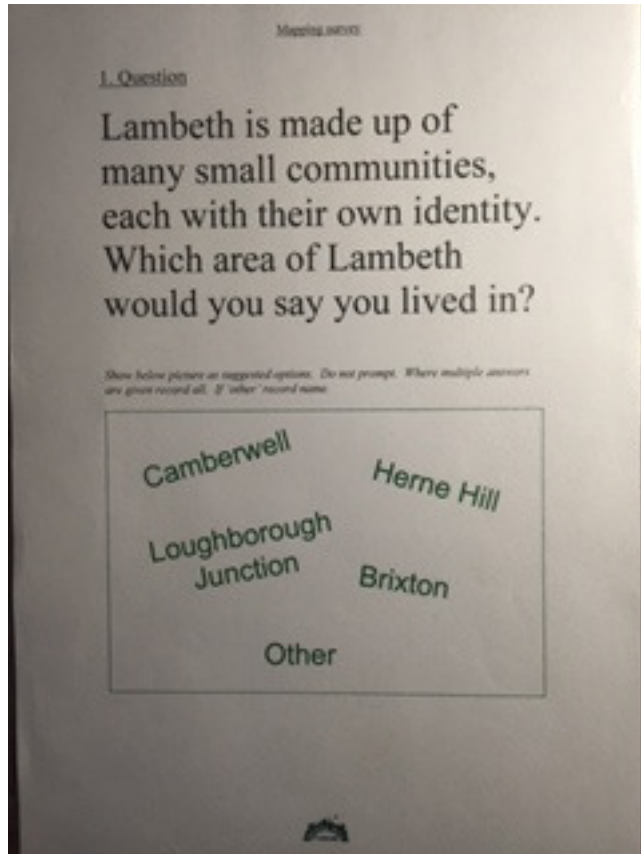
As part of evidence gathering for Neighbourhood Planning, surveys were conducted asking where people identify with (see Page 2). Postcode and neighbourhood(s) were recorded. A 'natural neighbourhood' boundary can be perceived from this plotted data on Page 3. The 'neighbourhood' encompasses a majority of survey responses by street that are associated with Herne Hill coupled with use of proximal boundaries which recognise the geography and character of the neighbourhood, such as railway lines, housing estates, roads and parks. [Communicated 23/1/2017 as part of pre-consultation work].

In the northern area of the region additional surveying was conducted by door knocking, from Lowden Rd. NE towards Loughborough Junction and from Herne Hill Road both NW and SE of Ruskin Park. In this region an additional optional question (2) was posed during this specific process “What asset in your area is most important to you?” – 100 responses were received of which 49 were associated with green space, namely “park”. N.B. the question was open and not leading as to views on any particular asset.

The following question process was followed during door knocking exercises:

### 1. Question

A laminated questionnaire was used to conduct the door-step survey.

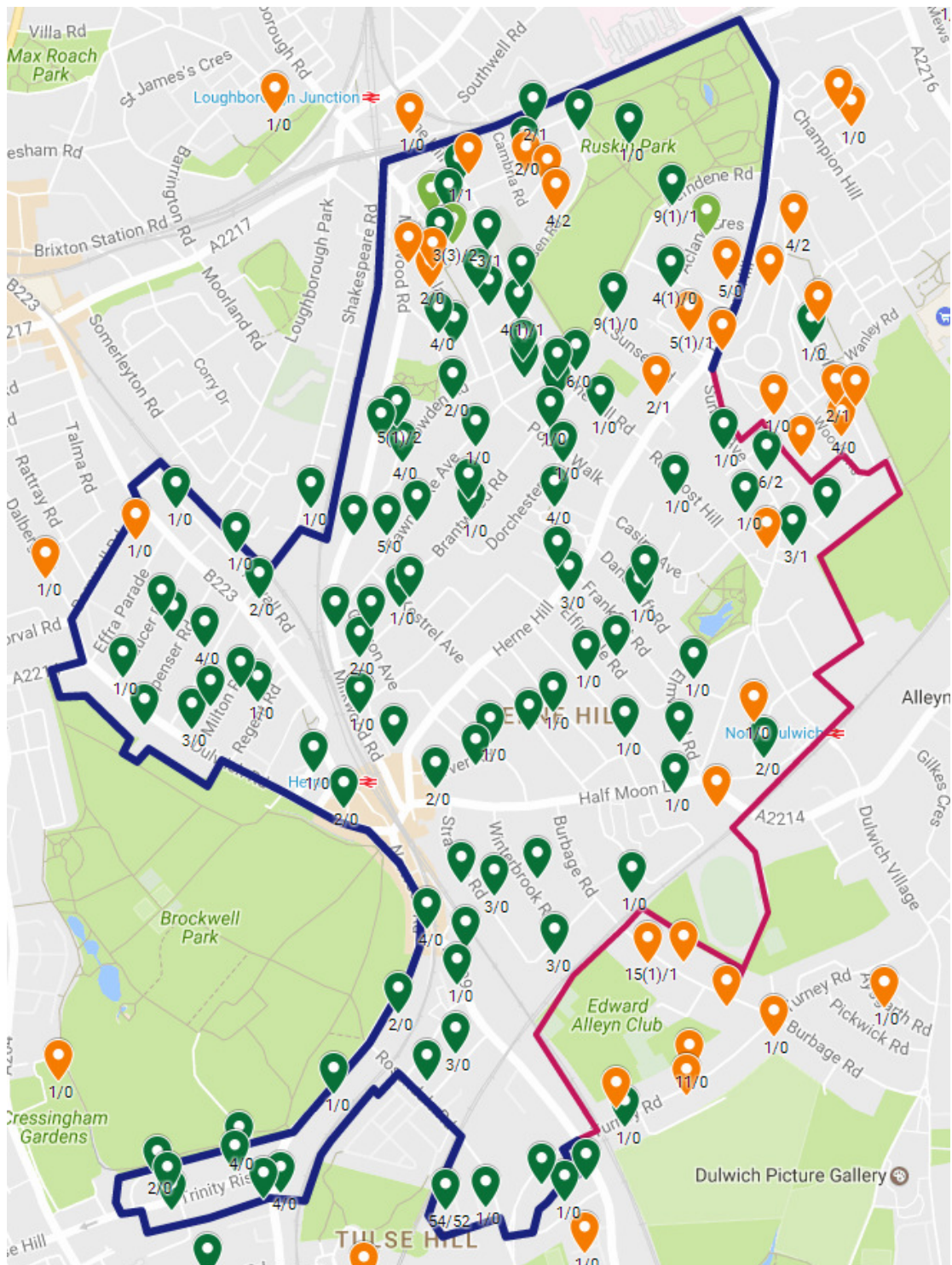


This is an example used along the northern area of the boundary in Lambeth. Suggested names were tailored around the boundary, e.g. in the Southwark area Dulwich would feature alongside Herne Hill and 'other'.

### 2. Supplementary Question (if possible)

What asset in your area is most important to you?  
(do not prompt).

## Evidence mapped by postcode inc. proposed boundary



*Green pins denote postcodes where a majority of survey responses identified with Herne Hill, vs somewhere else; Orange pins denote postcodes where a majority of responses identified with somewhere other than Herne Hill.*

The above can be accessed as an interactive map at [https://www.google.com/maps/d/u/0/viewer?mid=18TCGHURrez-zImf5ggKqIRse\\_Ek](https://www.google.com/maps/d/u/0/viewer?mid=18TCGHURrez-zImf5ggKqIRse_Ek)



## Survey response information

### Question 1

postCode	Responses	explanation
Ruskin Park	1/0	1 said Herne Hill
SE21 7AW	2/0	2 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE21 7JA	4/0	4 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE21 7JB	11/0	11 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE21 7JH	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE21 7JJ	5/0	5 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE21 7JL	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE21 7JR	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE21 7LL	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE21 8LE	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE21 8LJ	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE21 8LR	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE21 8LT	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE21 8LU	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE21 8NA	54/52	54 said they live in Herne Hill ; 52 said they dont live in Herne Hill
SE21 8NG	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE21 8NJ	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE21 8NL	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE22 8QD	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE22 8ST	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE22 9EP	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE24 0AA	9(1)/1	9 said they live in Herne Hill of who 1 said they also live somewhere else ; 1 said they dont live in Herne Hill
SE24 0AB	9(1)/0	9 said they live in Herne Hill of who 1 said they also live somewhere else ; 0 said they dont live in Herne Hill
SE24 0AD	6/0	6 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0AE	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0AF	5/0	5 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0AG	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0AH	4(1)/1	4 said they live in Herne Hill of who 1 said they also live somewhere else ; 1 said they dont live in Herne Hill

<b>postCode</b>	<b>Responses</b>	<b>explanation</b>
SE24 0AN	3/1	3 said they live in Herne Hill ; 1 said they dont live in Herne Hill
SE24 0AP	2/2	2 said they live in Herne Hill ; 2 said they dont live in Herne Hill
SE24 0AQ	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0AR	1/1	1 said they live in Herne Hill ; 1 said they dont live in Herne Hill
SE24 0AU	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE24 0AW	4/0	4 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0AX	3/0	3 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE24 0AY	3/1	3 said they live in Herne Hill ; 1 said they dont live in Herne Hill
SE24 0BA	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0BE	5/0	5 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0BH	4/0	4 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0BJ	5(1)/2	5 said they live in Herne Hill of who 1 said they also live somewhere else ; 2 said they dont live in Herne Hill
SE24 0BL	2/0	2 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE24 0BN	2/0	2 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0BP	2(1)/1	2 said they dont live in Herne Hill of who 1 said they also live somewhere else ; 1 said they live in Herne Hill
SE24 0BQ	2/0	2 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0BT	7/2	7 said they live in Herne Hill ; 2 said they dont live in Herne Hill
SE24 0BU	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0BX	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0BY	3/0	3 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0BZ	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0DH	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0DJ	3/0	3 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0DT	2/0	2 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0DX	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0EB	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0ED	4/0	4 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0EG	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0EL	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0GB	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0HE	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0HR	2(1)/0	2 said they live in Herne Hill of who 1 said they also live somewhere else ; 0 said they dont live in Herne Hill

<b>postCode</b>	<b>Responses</b>	<b>explanation</b>
SE24 0HS	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0HT	3(3)/2	3 said they live in Herne Hill of who 3 said they also live somewhere else ; 2 said they dont live in Herne Hill
SE24 0HU	2/1	2 said they live in Herne Hill ; 1 said they dont live in Herne Hill
SE24 0HX	3/2	3 said they dont live in Herne Hill ; 2 said they live in Herne Hill
SE24 0HZ	4/0	4 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0JB	11(1)/1	11 said they live in Herne Hill of who 1 said they also live somewhere else ; 1 said they dont live in Herne Hill
SE24 0JE	2/0	2 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0LA	4/0	4 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0LG	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE24 0NG	2/0	2 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0NJ	3/0	3 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0NL	2/0	2 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0NP	2/0	2 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0NS	2/0	2 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0NT	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0NU	2/0	2 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0PA	2/0	2 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0PH	2/0	2 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0PJ	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0PS	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0QP	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 0SB	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 2PY	2/0	2 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9AA	4/0	4 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9AE	2/0	2 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9AF	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9AG	4/0	4 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9AQ	2/0	2 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9BA	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE24 9BH	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9BJ	4/0	4 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9BL	2/0	2 said they live in Herne Hill ; 0 said they dont live in Herne Hill

<b>postCode</b>	<b>Responses</b>	<b>explanation</b>
SE24 9BQ	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9DA	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9DB	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9DH	3/0	3 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9DL	2/0	2 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9HA	3/0	3 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9HB	15(1)/1	15 said they dont live in Herne Hill of who 1 said they also live somewhere else ; 1 said they live in Herne Hill
SE24 9HD	11(2)/2	11 said they dont live in Herne Hill of who 2 said they also live somewhere else ; 2 said they live in Herne Hill
SE24 9HE	18(3)/6	18 said they dont live in Herne Hill of who 3 said they also live somewhere else ; 6 said they live in Herne Hill
SE24 9HL	3/0	3 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9HN	2/0	2 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9HQ	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9JA	2/0	2 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9JE	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9JG	2/0	2 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9JL	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE24 9JU	2/0	2 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9LB	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9LE	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9LS	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9LT	2/0	2 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9LZ	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9ND	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9NE	3/0	3 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9NN	2/0	2 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9NR	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9NT	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9NZ	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9PA	3/0	3 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9PN	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9PP	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9PS	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill

<b>postCode</b>	<b>Responses</b>	<b>explanation</b>
SE24 9PT	3/1	3 said they live in Herne Hill ; 1 said they dont live in Herne Hill
SE24 9PU	3/2	3 said they live in Herne Hill ; 2 said they dont live in Herne Hill
SE24 9PX	6/2	6 said they live in Herne Hill ; 2 said they dont live in Herne Hill
SE24 9PY	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9QN	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9QR	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9QY	4/0	4 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 9SX	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE24 OAB	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE5 8BA	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE5 8DJ	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE5 8DX	2/1	2 said they dont live in Herne Hill ; 1 said they live in Herne Hill
SE5 8EB	5(1)/1	5 said they dont live in Herne Hill of who 1 said they also live somewhere else ; 1 said they live in Herne Hill
SE5 8EE	5/0	5 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE5 8EG	4(1)/0	4 said they live in Herne Hill of who 1 said they also live somewhere else ; 0 said they dont live in Herne Hill
SE5 8EP	6/0	6 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE5 8EQ	3(2)/0	3 said they live in Herne Hill of who 2 said they also live somewhere else ; 0 said they dont live in Herne Hill
SE5 8ER	6/0	6 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE5 8ET	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE5 8EU	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE5 8EX	4/0	4 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE5 8HL	4/2	4 said they dont live in Herne Hill ; 2 said they live in Herne Hill
SE5 8HN	8/0	8 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE5 8HR	2/1	2 said they dont live in Herne Hill ; 1 said they live in Herne Hill
SE5 8HS	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SE5 8HT	5/0	5 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE5 8HW	6/0	6 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE5 8RH	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE5 8SP	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE5 8TL	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE5 9AN	2/1	2 said they live in Herne Hill ; 1 said they dont live in Herne Hill
SE5 9AP	2/0	2 said they live in Herne Hill ; 0 said they dont live in Herne Hill

<b>postCode</b>	<b>Responses</b>	<b>explanation</b>
SE5 9AR	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE5 9AU	2/0	2 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SE5 9AW	2/1	2 said they live in Herne Hill ; 1 said they dont live in Herne Hill
SE5 9AX	4/2	4 said they dont live in Herne Hill ; 2 said they live in Herne Hill
SE5 9DH	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SW2 1AW	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SW2 2EU	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SW2 2LB	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SW2 2NG	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SW2 2QP	8/0	8 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SW2 2QR	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SW2 2QS	1/0	1 said they live in Herne Hill ; 0 said they dont live in Herne Hill
SW2 3BD	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SW2 3DL	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SW2 3NX	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill
SW9 7EQ	1/0	1 said they dont live in Herne Hill ; 0 said they live in Herne Hill

**Question 2 (only posed from Lowden Rd. NE towards Loughborough Junction and from Herne Hill Road both NW and SE of Ruskin Park)**

<b>postCode</b>	<b>asset</b>
SE24 0JB	Brockwell Park
SE24 0BT	Park
SE24 0BT	Park
SE24 0BT	Ruskin Park
SE24 0BT	Library
SE24 0BQ	Transport
SE24 0BT	Park
SE24 0BT	No view
SE24 0BT	Space
SE24 0BQ	Park
SE24 0BH	Park
SE24 0BH	Park
SE24 0AA	Park
SE24 0AA	Park
SE24 0AA	Park
SE24 0AA	Park
SE24 0AA	Park
SE24 0AA	Park
SE24 0AB	Park
SE24 0AB	Park
SE24 0AB	Park/Hospital
SE24 0AB	Park
SE5 8EE	Transport
SE5 8EE	Accessibilities
SE5 8EB	Location
SE5 8EB	Ruskin Park
SE5 8DX	Quiet
SE5 8DX	Quiet
SE24 0AU	Transport
SE24 0AX	Transport
SE24 0AY	Park
SE24 0AY	Market
SE24 0AY	Parks
SE24 0AY	Park
SE24 0AD	Park
SE24 0AD	Community
SE24 0AD	Library/Park
SE24 0AD	Amenities
SE24 0AD	Parks
SE5 9AX	Park
SE5 9AX	Park
SE5 9AX	Park
SE5 9AX	Park
SE24 0AW	Nothing
SE24 0AW	Library
SE24 0AW	Diversity
SE24 0AP	Parks
SE24 0AP	Don't know
SE24 0AP	Library
SE24 0JB	Park
SE24 0JB	Train Station
SE24 0JB	Transport
SE24 0HX	Park

<b>postCode</b>	<b>asset</b>
SE24 0HX	Hospital
SE24 0HX	Library
SE24 0HX	Hospital
SE24 0BT	Illegible
SE24 0BT	Illegible
SE24 0BJ	Illegible
SE24 0BJ	Hospital
SE24 0BJ	Illegible
SE24 0AA	Parks/Transport
SE24 0AA	Hospital/Park
SE24 0AA	Park
SE24 0AB	Library
SE24 0AB	Library
SE24 0AB	Parks
SE24 0AB	Library
SE5 8EE	Transport
SE5 8EE	Supermarket
SE5 8EB	Park
SE5 8EB	Ruskin Park
SE5 8EB	Library
SE5 8DX	School
SE24 0AR	Surgery
SE24 0AN	Library
SE24 0AN	Park
SE24 0AN	School
SE24 0AH	Park
SE24 0AH	Park
SE24 0AH	Park
SE24 0AH	Transport/Park
SE24 0HS	Park
SE24 0HZ	Shops + mobility access
SE24 0HZ	Library
SE24 0HZ	Park(Ruskin+Brockwell );railway@H
SE24 0HR	Station music
SE24 0HT	LJ Stn
SE24 0HT	Hospital
SE24 0HT	Leisure Facilities/Shopping
SE24 0HT	Ruskin Park
SE24 0BP	safety
SE24 0BP	LJ Stn
SE24 0BP	Park/library/hospital
SE24 0BL	Library
SE5 8EG	Camberwell Gn
SE5 8EG	Green Space
SE5 8EG	Clean Environment
SE5 8EQ	Park
SE5 8EQ	Ruskin Park
SE5 8EQ	Ruskin Park



## Appendix 4

### Herne Hill Neighbourhood census profile and the HHF Committee profile

The Herne Hill area under the proposed neighbourhood plan straddles the two boroughs of Lambeth and Southwark. Since census data is limited to super-output levels it has been necessary to approximate a population assessment to a set of output areas which best cover the area (area: Lambeth 014A, Lambeth 014B, Lambeth 014E, Lambeth 018D, Lambeth 018E, Southwark 031B, Southwark 031C, Southwark 031D)

Using these approximate figures we can see that our Committee members represent a good reflection of our neighbourhood as regards a number of key census indicators. All figures are shown as a percentage of each section, e.g.

Census	Herne Hill Area 16,000 approx	HHF Committee 21 members (2017 data)
<b>Gender</b>		
A good mix of men and women		
Female	n/a	43
Male	n/a	57
<b>Ages groups 2013 census (using ONS mid-year estimates)</b>		
The figures in ( ) denote the percentage of adults. The age range of our members is from 30 through to 76. We actively engage young people in our activities and a significant group of our active volunteers sit within the 18 to 30 age group.		
The Committee contains a larger % of retired people than the neighbourhood which is considered reflective of time available for voluntary work		
0-15	20	
16-29	19 (23)	
30-44	30 (37)	19
45-64	22 (28)	43
65+	9 (12)	38
<b>2011 census figures</b>		
<b>Ethnicity</b>		
White	72	86
Asian/Asian British	5	
Black/African/Caribbean/Black British	15	15
Other/Mixed ethnic group	8	
<b>Country of birth</b>		
UK	73	62
Not UK	27	38
<b>Religion</b>		

Christian	48	52
Buddhist	1.1	
Hindu	1.5	
Jewish	0.6	
Muslim	3	
Sikh	0.2	
Other religion	0.6	
No religion or not stated	45	48
<b>Health</b>		
Health related issues are an important to the neighbourhood on several levels and it is good to a breadth of health positions and experiences within the committee.		
Very good health	87	50
Fair health	9	45
Bad or very bad health	4	5
<b>Health effect on activities</b>		
Day to day activities limited a lot	4	10
Day to day activities limited a little	9	25
Day to day activities not limited	87	65
<b>Employment</b>		
Economically active	79	53
Economically inactive	21	47
<b>Economically active</b>		
An employee	72	18
Self employed	20	82
Unemployed	5	
Student	3	
<b>Households</b>		
The Committee members represent a good mix of household types not hugely different to the profile of the neighbourhood		
<b>Household types</b>		
Couple household with dependent children	21	25
Couple household without dependent children	24	50
Lone parent household	10	5
One person household	29	15
Other household Types	16	
<b>Household language</b>		
%Households with at least one person aged 16 or over with English as a main language	93	90
%Households where no people aged 16 or over have English as a main language	17	10

<b>Household ownership</b>		
Owned outright	23	35
Owned with a mortgage	31	40
Socially rented	23	20
Private rented	23	5

## Herne Hill Forum Committee members and status of membership

<b>Name</b>	<b>Lives or Works in the Area</b>
Beth Taylor	Live
Carolina Fox	Work
Colin Wight	Live
David Taylor	Live
Garrett Mears	Live
George Hornby	Live
Giles Gibson	Live
Hazel Watson	Live
Hester Bloch	Live
Jim Davidson	Work
Kenton Chaffey	Live
Mary Burguieres	Live
Maude Estwick	Live
Mike Colvin	Live
Nick Edwards	Live
Lucy Reynolds	Live
Pat Richardson	Live
Rachel Griffiths	Live
Robert Holden	Live
Sian Dragonetti	Live
Yan Hawkins	Live

21 members are listed above.

Appendix 4.1 lists member addresses and is made available to the relevant Planning Authorities for purposes of verifying membership details.

## Appendix 4.1

### Herne Hill Forum contact details

*This information is provided for purposes of verifying Committee membership required by section 61F(5c) of the Town and Country Planning Act 1990 as applied to Neighbourhood Plans*

All members listed below live in the Area with the exception of those listed as 'business' who work in the area

Name	Address	Post Code	Email address
[REDACTED]	[REDACTED] [REDACTED]	SE24 0EA	[REDACTED]
[REDACTED] [REDACTED]	[REDACTED] [REDACTED] [REDACTED]	SE24 0JT	[REDACTED]
[REDACTED]	[REDACTED]	SE24 9NY	[REDACTED]
[REDACTED]	[REDACTED] [REDACTED]	SE24 0EA	[REDACTED]
[REDACTED]	[REDACTED]	SE24 0ED	[REDACTED]
[REDACTED]	[REDACTED]	SE24 9LT	[REDACTED]
[REDACTED]	[REDACTED]	SE24 0NP	[REDACTED]
[REDACTED]	[REDACTED]	SE24 0BW	[REDACTED]
[REDACTED]	[REDACTED] [REDACTED]	SE24 9HZ	[REDACTED]
[REDACTED] [REDACTED]	[REDACTED] [REDACTED] [REDACTED]	SE24 0JT	[REDACTED]
[REDACTED]	[REDACTED]	SE24 0NS	[REDACTED]
[REDACTED]	[REDACTED] [REDACTED]	SE24 0LB	[REDACTED]
[REDACTED]	[REDACTED]	SE24 9PA	[REDACTED]
[REDACTED]	[REDACTED]	SE24 0BN	[REDACTED]
[REDACTED]	[REDACTED]	SE24 9LH	[REDACTED]
[REDACTED]	[REDACTED]	SE5 8EG	[REDACTED]
[REDACTED]	[REDACTED] [REDACTED]	SE24 9JG	[REDACTED]
[REDACTED]	[REDACTED] [REDACTED]	SE24 0BE	[REDACTED]
[REDACTED]	[REDACTED]	SE24 9DH	[REDACTED]
[REDACTED]	[REDACTED]	SE24 0PS	[REDACTED]
[REDACTED]	[REDACTED]	SE24 0BX	[REDACTED]

## Appendix 4.2

**e-mail correspondence with elected members across the 3 wards in the Area to verify Forum membership intentions with respect to Neighbourhood Planning**

**Subject:** PLS RESPOND - Herne Hill Neighbourhood Plan

**Date:** Mon, 3 Jul 2017 09:00:06 +0100

**From:** Yan [REDACTED]

**To:** Agdomar, Michelle Cllr <MAgdomar@lambeth.gov.uk>, abirley@lambeth.gov.uk, Cowell, Fred Cllr <fcowell@lambeth.gov.uk>, MDeckersDowber@lambeth.gov.uk, Jim Cllr Dickson <JDickson@lambeth.gov.uk>, Holborn, Jack Cllr <JHolborn@lambeth.gov.uk>, anne.kirby@southwark.gov.uk, Lyons, Jane <Jane.Lyons@southwark.gov.uk>, Mitchell, Michael <Michael.Mitchell@southwark.gov.uk>

**CC:** Tricia Keracher-Summerfield [REDACTED]

Dear Cllrs (Herne Hill, Thurlow Park, Village)

Although it is not a mandatory requirement, both Lambeth and Southwark have queried our application regarding absence of Councillor membership of the Herne Hill Forum for purposes of the Neighbourhood Plan. The below statement has been put together to clarify the current status of membership, with the help of Cllr Lyons and Cllr Cowell.

“Herne Hill Forum established a sub-committee entitled the Neighbourhood Planning Working Group on the basis that its sole function was to develop the Neighbourhood Plan for Herne Hill. Councillors from each of the three wards which make up the Herne Hill area were invited to join and individuals from within these three wards regularly participated and contributed to this Group. (Full records of attendance of councillors at these meetings can be made available through minutes of the Group).

Our understanding as councillors was that this was a suitable and satisfactory level of engagement for the Neighbourhood Plan and therefore becoming a member of the Herne Hill Forum for the purpose of Neighbourhood Planning was not necessary at this time.”

**I'd be grateful if you would respond indicating whether you agree to the above statement by Wed. this week** - this is a deadline imposed by Southwark and Lambeth for us to amend the application with this information.

If you have any questions before answering please do not hesitate to contact me.

Regards

Yan Hawkins - Acting chair - Herne Hill Forum

Summary of e-mail responses:

<b>Councillor</b>	<b>Ward</b>	<b>Response</b>
Jim Dickson	Herne Hill (Lambeth)	“That's fine by me.”
Michelle Agdomar	Herne Hill (Lambeth)	“Fine with me.”
Jack Holborn	Herne Hill (Lambeth)	<i>No response</i>
Fred Cowell	Thurlow Park (Lambeth)	“I think that works.”
Max Deckers- Dowber	Thurlow Park (Lambeth)	“This looks fine.“
Anna Birley	Thurlow Park (Lambeth)	“... this looks fine to me!”
Jane Lyons	Village (Southwark)	“Am happy with this wording.”
Michael Mitchell	Village (Southwark)	“I am happy to agree with this statement.”
Anne Kirby	Village (Southwark)	<i>No response</i>

## Weaver, Thomas

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**From:** Yan [REDACTED]  
**Sent:** 03 July 2017 16:18  
**To:** Weaver, Thomas; 'Carpenter,Catherine'  
**Cc:** Seymour, Juliet; 'Tanner,Amy'; 'George Hornby'; 'Tricia Keracher-Summerfield'; 'Barnett,Dominique'; Hills, Laura; Waters, Phillip  
**Subject:** Re: Herne Hill - application for Neighbourhood Plan Forum + Area  
**Attachments:** HHNP forum+area app for LBL-LBS.DRAFT.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Dear Tom

Once again thank your for your patience on the application amends. Please find attached amendments in draft - for the purpose of the draft the amendments are highlighted so that you can see what has changed. With the exception of the last 2 questions from yourself (7,8 below) at LBS the answers have been included in the original application form as they are applicable to LBL as well as LBS. If this is not preferred just let me know...

About the specific points (freshly numbered here in case you wish to refer to them in response) :

(1) Statement to satisfy 2012 Regulations - *this is included at the beginning of the application form.*

(2) Reasonable steps to secure membership of Councillors on the Forum

*It has been agreed in principle with Councillors that they agree to wording to satisfy the Act - formal responses are being collected with a noted deadline of Wed. 5 July. By way of interpretation: the Herne Hill Forum invited Councillors to join (on 2 separate occasions) along with the wider community (as per the original application where you considered this was too general), and the reason they did not join is set out as follows:*

***"Herne Hill Forum established a sub-committee entitled the Neighbourhood Planning Working Group on the basis that its sole function was to develop the Neighbourhood Plan for Herne Hill. Councillors from each of the three wards which make up the Herne Hill area were invited to join and individuals from within these three wards regularly participated and contributed to this Group. (Full records of attendance of councillors at these meetings can be made available through minutes of the Group). Our understanding as councillors was that this was a suitable and satisfactory level of engagement for the Neighbourhood Plan and therefore becoming a member of the Herne Hill Forum for the purpose of Neighbourhood Planning was not necessary at this time."***

*Please note this section has not been addressed in the draft application form so as not to pre-empt Councillor responses.*

*Additional text has been added within the application which further explains Councillor involvement to-date on the neighbourhood plan.*

(3) - *name and addresses + e-mail (where individual uses e-mail) will be provided for both Lambeth and Southwark members of the Herne Hill Forum.*

(4) How does your proposal relate and effect other existing Neighbourhood Forums in the surrounding area? Does it support or conflict with their policies? If so how?  
*Pls see Row 4.*

(5) Have you consulted a range of local people, partners, businesses, community groups, residents, councillors and other stakeholders to assess levels of interest? What did they say? Where did they think the boundary should be? How did they relate to the proposed neighbourhood? How many did you consult? What were the demographics?  
*See row 8.*

(6) How does your neighbourhood forum reflect the needs of the people in the local area ensuring equal opportunities for all  
*See row 13.*



(7) How will this Neighbourhood Forum prepare a plan that complies with the Development Plan?  
*The Forum is aware of the process relating to the emerging Development Plan in Southwark and will be playing close attention to the agreed version to ensure there is no conflict with that of the proposed Neighbourhood Plan. The Forum has amongst its members professional planning expertise and this will also be used to ensure the emerging Neighbourhood Plan complies with legislation.*

(8) When and how did you involve Juliet Seymour Planning Policy Manager [juliet.seymour@southwark.gov.uk](mailto:juliet.seymour@southwark.gov.uk) to clarify the support it can offer under its duty to support?  
*Herne Hill Forum (David Taylor, Lucy Reynolds) first met with Juliet Seymour and colleagues in autumn 2015 to outline the Neighbourhood Planning process and how Southwark would provide support. We have subsequently had further meetings and e-mail contact with colleagues to clarify that support.*

Let me know if any major concerns etc.

Regards  
Yan

On 28/06/2017 10:46, Weaver, Thomas wrote:

Dear Yan

Further to our phone conversation yesterday re: LB Southwark's application forms, we will require the following questions answered in order to validate the application.

Please note that on our website we have an application form for the designation of a forum and another for area designation. Therefore one has some questions that the other does not and vice versa. The following are where the gaps have been identified between what HHF has submitted via their application form for both area and forum designation and LB Southwark's two forms, although it mostly relates to the forum application form:

**Questions on LB Southwark Forum designation application form:**

- ***How does your proposal relate and effect other existing Neighbourhood Forums in the surrounding area? Does it support or conflict with their policies? If so how?***  
*The form submitted by the HHF has answered a similar question relating to the area and other neighbourhood areas, but not forums and the question in the submitted form does not ask about conflict with other forum's neighbourhood plan policies.*
- ***Have you consulted a range of local people, partners, businesses, community groups, residents, councillors and other stakeholders to assess levels of interest? What did they say? Where did they think the boundary should be? How did they relate to the proposed neighbourhood? How many did you consult? What were the demographics?***  
*The answer submitted as part of the application form relates to the neighbourhood area currently and should also be answered in the context of forum application/designation. HHF has partially answered this question in the submitted appendices but collation/summary/additional sign posting to info is required to answer this included in revised application documents*
- ***Who are the 21 members of your neighbourhood forum? Do you have a resident, business and ward member on the forum? How is this group representative of the demographics of the proposed area? Please list the names and addresses at the end. I will contact the members for them to agree that they are on the Neighbourhood forum.***  
*This is our requirement for full addresses and details of 21 members that needs answering.*