

Food Hygiene Rating Scheme: Request for a re-visit

Notes for businesses:

- As the food business operator of the establishment you have a right to request a re-visit for the purposes of re-rating if you have taken action to rectify the non-compliances identified at the time of inspection.
- There is no limit to the number of requests for a re-visit that you can make after each planned statutory inspection by the local authority and you can make the request at any time after the statutory inspection provided that you have made the required improvements.
- You must provide details of the improvements made with your request, including supporting evidence where appropriate.
- If the local authority considers that you have provided sufficient evidence that the required improvements have been made since your business was last inspected, the local authority will make an unannounced visit. We aim to carry out this visit as soon as possible after receiving a request that is properly made but in any event, the visit will take place within three months of the request being made.
- The local authority officer will give you a 'new' food hygiene rating based on the level of compliance that is found at the time of the re-visit - you should be aware that your rating could go up, down or remain the same.
 - To make a request for a revisit, please use the form below and return it with your payment of £232 to the food safety team – contact details are provided below and also with the written notification of your food hygiene rating. Payment can be by cheque made payable to Southwark Council or if online at: <https://www.southwark.gov.uk/fhrsonlinepayment>

Business details

Food business operator/proprietor

Business name

Business addresses

Business tel. number

Business email

Inspection details

Date of inspection

Food hygiene rating given

Action taken

Please describe the remedial action you have taken with reference to the issues identified in the inspection letter/report provided to you by your local authority with your score:

Compliance with food hygiene and safety procedures

Compliance with structural requirements

Confidence in management/control procedures

Please provide any other supplementary evidence (e.g. photographs, invoices, copies of relevant HACCP documentation etc.).

Signature

Name in capitals

Position

Date

I have completed the payment option and paid the required charge

Please now return this form to:

The Food Safety Team

Regulatory Services

Tooley Street

3rd Floor, Hub 1

PO Box 64529

London SE1P 5LX

Tel 0207 525 0884

www.southwark.gov.uk